



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

EQUINE DRIVING OR RIDING TRAIN/INSTRUCT

Job Number: 20000551

Job Code: 15300V000101

Job Group: 1500 - PARKS AND RECREATION

Job Established: 11/01/1995

Job Revised: 05/16/2008

Grade: 14 Salary (MIN - MID):

\$18,075-\$23,944 - Hourly

\$2,937.20-\$3,890.90 - 37.5 Hr. Monthly Salary

\$3,133.00-\$4,150.30 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Train and evaluate horses used for driving or riding for the equine operations at the park. Instruct staff and students in the areas of driving or riding in various equine areas and conducts educational programs and seminars at the Kentucky Horse Park. Presents horses in equine operations as required; and perform other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE:

Must have seven years of professional driving or riding experience, two years of this experience must include teaching and instructing riders and training horses in the areas of equine driving or riding.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Teaches the basic elements of English and Western riding to students to include proper positions in the saddle and how to execute the basic commands of the walk, trot, canter/walk, jog and lope. Teaches the basic elements of carriage driving including the safe operation of horse drawn coaches/carriages in a variety of types of harness to include single, pair, three abreast, four abreast, unicorn, tandem and four in hand. Instructs personnel and students in coach and carriage maintenance. Selects, fits and takes care of equipment. Prepares horses for tacking, round pen training, lunging and line driving. Identifies and solves discipline problems that may develop with a horse. Starts young or untrained horses and trains for pleasure riding or driving. Acclimates all horses to conditions in the Horse Park. Recognizes rider's abilities and matches the ability to the appropriately trained horse. Teaches the horse and rider to achieve comfort, confidence and safety. Drives carriages and coaches in daily tours of Kentucky Horse Park as well as special occasions off park such as parades and special events. Assists blacksmith and veterinarian in care of horses. Cleans horses, harness equipment and maintains knowledge of current rules and regulations involved in showing and presenting of horses. Recognizes and makes prognosis on horse ailments and illnesses. Knows and is able to apply horse psychology, anatomy and physiology. Understands equine nutrition and conditioning and is responsible for the care and dietary needs of departmental horses. Has responsibility for barn management and the care of outside horses staying at the Horse Park. Rides in Horse Park events when required.

UNIQUE PHYSICAL REQUIREMENTS:

Requires lifting of 40-50 pound bales of hay, straw, water. Mucks stalls and performs other physical duties required in the operation of a horse farm.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Works primarily in the barns and out of doors in the handling, training and riding of horses. Operates farm machinery including trailers, spreaders, mowers, tractors and muck wagons. Is exposed to all weather conditions as well as mold, mildew and insects.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.